
**MINUTES OF THE MANCHESTER MARINE INSURANCE
ASSOCIATION COMMITTEE HELD AT THE OFFICES OF ROYAL &
SUNALLIANCE ON 8TH JANUARY 2007**

Present

Ian Harrison (Chairman), Matt Drinkwater (Treasurer), Joe O'Hanlon (Secretary), Neil Atkinson, Amanda Reid, Peter McClelland, Karen Bodle, Siobhan McDermott.

1. Apologies

Tony Holden, George Dawson, Peter Jackson.

2. Previous Meeting Minutes

No amendments to be made to the minutes of the Committee meeting held on 20th November 2006.

3. Nomination for Committee

JO'H confirmed he had received the nomination forms. It was agreed that the Chairman, along with JO'H and GD would arrange to meet separately to the Committee, and organise the ballot papers.

JO'H confirmed he would E-mail the final version of the Standing Orders for Election to Peter McClelland to enable him to place upon the Website.

4. Finance

MMIA Statement of account up to 29th December 2006

Current a/c balance as at 29/12/06	£4,695.91	of which £160.00 is charitable donations.
Savings a/c balance as at 29/12/06	£9,487.95	
Monies paid out since last meeting	£525.00	MMIA Insurance.
Monies received since last meeting	£63.00	via BACS from Beazley in respect of Xmas lunch.
	£125.00	2006 Subs from Weightmans.
	£180.00	MMIA Golf Day from RSA.
Monies owed to MMIA	£250.00	2006 Subs Beazley.

Xmas Lunch Payments (JO'H to pass cheques to MD at January Committee meeting).

2007 Dinner

The Chairman confirmed he would book the Toastmaster for the 2007 dinner.

5. Website

AR raised concerns about the website and to the fact that notification by E-mail of updates to the website were not being received by subscribing members. PMcC confirmed he would speak with the web designer and rectify the problem.

AR enquired to whom received E-mail enquiries via the Contact Us facility on the Website. PMcC confirmed that JO'H should have been receiving such E-mails. JO'H confirmed he had not received any E-mails. PMcC confirmed he would also discuss this problem with the web designer.

AR and JO'H shall forward their updates for the website to PMcC. PMcC confirmed he would E-mail members of the Committee as soon as the updates have been placed onto the website.

6. Any other business

Secretary

JO'H confirmed that he was to resign from his role as Committee Secretary earlier than anticipated, due to relocating to Birmingham on a six month secondment. JO'H confirmed that Shirley Sutcliffe of AON Marine had expressed her interest in taking on the role as Secretary of the Committee. The members of the Committee were more than happy for Shirley Sutcliffe to take on the role. JO'H to arrange a meeting with Shirley prior to his departure.

UKWA Conditions (Amendments)

PMcC commented that he had not received the E-mail from AR containing the brief amendments to the UKWA Conditions. AR confirmed she would circulate the E-mail to all Committee members.

Education

PMcC expressed his concerns to the proposed education seminar, which was discussed in his absence at the Committee meeting held on 20th November 2006. PMcC main concern was that it may have an effect on the number of attendees to the already organised seminar on 15th February 2007. The members of the Committee confirmed that the minutes of the Committee meeting held on the 20th November 2006 were incorrect. The Committee confirmed that an education seminar to held in January was not a definite. Under the heading Any other Business, sub heading, Education, the minutes of the meeting should have read as follows:

Education

*Following the success of the LUMA talk on Hazardous Goods in Transits held on the 9th November 2006, it was agreed that the Association **should** try and organise a similar talk. GD confirmed he would look into organising a similar talk with his contact at Burgoyne's for a date in January 2007.*

The Chairman noted the concerns of PMcC but commented that he was not in a position to stop any members of the Association from organising their own events in addition to already planned events organised by the MMIA Education sub Committee.

PMcC noted the concerns of the Committee regarding Hill Dickinson letterhead being used for the circulation of the breakfast meeting held on the 28th September 2006. PMcC confirmed that this was done in error and would not happen in future.

PMcC confirmed he was not happy with receiving the draft minutes of the Committee meeting held on 20th November 2006, on Friday 5th January 2007, with the next Committee meeting being held on Monday 8th January 2007. PMcC did not attend the Committee meeting held on 20th November 2006 due to work commitments and felt it unfair that he was only made aware of the Committee's concerns regarding the website two days before the next Committee meeting. PMcC commented that either JO'H or the Chairman should have spoken to him prior to the meeting and informed him of the Committee's concerns. JO'H and the Chairman gave their apologies to PMcC, and it was agreed that any member of the Committee should be made aware of any problems or concerns in plenty of time before a Committee meeting in order for them act in time.

PMcC confirmed Thursday 15th February 2007 as the date for the next education seminar. The talk is to be done by Ian Higby of Atlantic Container Line.

AR confirmed that Marsh Limited subscribe to the Lloyds List. AR confirmed she would find out if any circulars they receive can be forwarded to members of the Association.

Law Review

Following a meeting regarding the Law Review it was agreed that Underwriters and Claims Representatives would reconvene for a further meeting early in January 2007 to

put together some ideas of what members of the MMIA would like Martin Hill to say on behalf of the MMIA.

Sports & Social

AR and SMcD confirmed they would arrange a quiz night in March. The proposed date was set for Wednesday 28th March 2007.

Christmas lunch 2007

The Chairman confirmed he would obtain a cost from The Midland Hotel to hold the Christmas lunch on Thursday 6th December 2007.

Next Committee meeting proposed for Monday 26th February 2007 at the offices of Allianz.