

**MINUTES OF THE MANCHESTER MARINE INSURANCE
ASSOCIATION COMMITTEE MEETING HELD AT THE OFFICES
OF ROYAL & SUN ALLIANCE ON 8TH MARCH 2005**

Present

Ian Harrison(Chairman), Mike McFarlane, Peter McClelland, Peter Jackson, Chris Riley, Matt Drinkwater, George Dawson, Joe O'Hanlon (Secretary) Siobhan McDermott.

1) Apologies

None

2) Previous Minutes

No amendments to be made to the minutes of the Committee meeting held on 31st January 2005 and signed by the Chairman.

3) Matters Arising

Education

SMcD waiting for costings for the use of conference facilities at the offices of Allianz for mini seminars.

2005 Dinner

IH confirmed 392 for the 2005 dinner. It was also confirmed that tickets shall be allocated as and when money is received.

IH confirmed that Quintessential are the new owners of the Midland Hotel and the hotel is to go through a major refurbishment in 2005/2006, which will mean a number of entertainment rooms will be unavailable for the 2006 dinner. IH confirmed that the Midland has not been booked for the 2006 dinner but commented that at this stage there are no plans to use an alternative venue for 2006.

4) AGM 2005

JO'H confirmed he had received 5 nominations to become Committee members for 2005. The current constitution issued in 2001 states that the Committee shall be made up of 6 members. Some Committee members felt that having a small number of members on the Committee can sometimes pose a problem with attendance at Committee meetings. All Committee members agreed that the 5 nominees shall join the Committee at the AGM and an EGM shall be held later on in 2005 to amend the constitution.

Committee for 2005

IH asked all Committee members if it was their intention to remain on the Committee for 2005. All confirmed their wish to remain on the Committee except for Chris Riley who confirmed he wished to step down after 3 years service.

Matt Drinkwater expressed his wish to be treasurer following Chris Riley's resignation. JO'H confirmed that Neil Atkinson of Navigators had put himself forward for treasurer. A vote between Matt Drinkwater and Neil Atkinson shall be held at the AGM.

MMcF confirmed he would stand in for IH when he is not available for Chairman duties.

It was confirmed that the Committee for 2005 shall be made up as follows:

Ian Harrison	(Chairman)
Matt Drinkwater	(proposed Treasurer)
Siobhan McDermott	
Peter McClelland	
Mike McFarlane	
Peter Jackson	
George Dawson	
Neil Atkinson	(proposed Treasurer)
Amanda Reid	
Tony Holden	
Paul Hackett	
Karen Bodle	

5) Finance

CR confirmed that there is £9,331.00 in the savings account, which remains untouched. CR also confirmed that the current account remains in a healthy position with over £4,000.00 after all outstanding debts had been settled.

It was confirmed that the Subs for 2005 shall remain the same

CR confirmed that the accounts for the year end 2004 shall be passed to all members at AGM.

6) **Sports and Social**

MMcF confirmed the deposit for Dunham Massey has been sent.

IH confirmed that the deposit for MMIA/LUMA had been sent.

Bowling 24th February 2005

MMcF and SMcD confirmed that they had received some very promising feedback following the bowling night. It was agreed that it was an ideal venue for most and it is to be penned in for a future event. SMcD confirmed that the scores for the evening had been e-mailed to members.

MMcF confirmed he had written a Sports & Social article which shall be posted onto the website following the AGM.

Future Events

It was confirmed that the proposal for the next event shall be a pub quiz in mid June at the latest. A treasure hunt in Manchester or an evening race meeting at the end of August were also proposed

7) **Website**

The Committee discussed the current website and it was agreed that there are errors on the site and certain data was not kept up to date.

PMcC confirmed he had looked into developing a more user friendly website. The site would enable members to register their name onto a mailing list and every time the site was updated, an automatic mail would be sent to all registered members advising them of the update. PMcC confirmed that members could post their Company logos onto the site and also have reverse links on their own Company intranet sites which would take them directly to the MMIA website.

Sensitive information such as year end accounts will be available but via a password and user id, which would be forwarded to all members of the Association.

The cost element involved would be an initial fee of £1,500.00 and £50.00 per month for updates and maintenance. The Committee commented that although £1,500.00 was a reasonable figure, there was already a website in place and would it be possible to modernise that site. It was confirmed that engineering on the current site does not allow for it to be updated or made different.

It was confirmed that the Committee could use the website as a focus going forward for Sports & Social events. SMcD to speak to all Company representatives and ask for Company mailing lists.

It was further agreed to hire a photographer for the dinner and a selection of photographs be posted onto the site. The site could also be used to display minutes of Committee meetings.

CR confirmed that the money was available and the Committee voted in favour to go ahead with the new website.

8) Any Other Business

Education

PMcC confirmed there are plans to hold a mini seminar in April. The suggested subject was timber. IH confirmed he had attended a very good presentation a number of years ago and would investigate with Cunningham Lindsey to see whether they still had the presentation.

PMcC confirmed that the seminar to be held in October at LCCC will be a dry subject or perils of a static nature/stockthroughput.

Date for next meeting is 17th March 2005 (AGM)