
**MINUTES OF THE MANCHESTER MARINE INSURANCE ASSOCIATION
COMMITTEE HELD AT THE OFFICES OF ROYAL & SUNALLIANCE ON
18TH SEPT 2006**

Present

Ian Harrison (Chairman), Joe O'Hanlon (Secretary), Neil Atkinson, Peter McClelland, George Dawson, Karen Bodle, Siobhan McDermott, Tony Holden.

1. Apologies

Matt Drinkwater, Peter Jackson, Amanda Reid.

2. Previous Meeting Minutes

No amendments to be made to the minutes of the Committee meeting held on 12th April 2006.

3. 2007 Voting Process

Meeting 02/08/2006

The Chairman touched on the details of a meeting held on 2nd August 2006 where He, GD and JO'H discussed the 2007 voting process. It was agreed at that meeting that GD would draw up draft standing orders for elections.

Draft Standing Orders

GD provided all Committee members with copies of the draft standing orders for elections. The Chairman asked GD if he would run through the standing orders with those attending the meeting, which he did.

The Chairman asked if the members of the Committee were clear and happy with the draft standing orders. The members of the Committee confirmed they were.

It was agreed that GD would forward the final version of the standing orders for elections to PMcC so they could be posted onto the website.

Company Representatives

It was agreed that JO'H would forward an updated version of the First Company Representatives and Second Company Representatives to PMcC so they could be posted onto the website.

2007 Voting Forms

It was agreed that JO'H would draw up voting forms and such forms to be forwarded to each Company representative in October 2006.

4. Sports & Social

Treasure Hunt

SMcD confirmed that the planned treasure hunt had to be cancelled after experiencing problems with some city centre pubs.

Pub Quiz Night

SMcD confirmed plans to hold a quiz night on Thursday 19th October 2006 at the Waldorf Hotel in Manchester city centre. SMcD confirmed that full details had already been posted onto the website. SMcD confirmed that 51 people attended the quiz in 2005 and that 40 would be an ideal number this year. Cost of hiring the room is £50.00 plus £5.00 per head for food. The food on offer will consist of a choice of either hotpot or curry. The Chairman proposed that the Association should fully subsidise the event and asked the members of the Committee for their thoughts. The members of the Committee agreed that the Association should fully subsidise the event. SMcD agreed to have the website updated to reflect this.

NA suggested picture rounds and music rounds. SMcD confirmed she would call a Sports and Social meeting to discuss.

5. Applications for Membership

Beazley Marine UK

The members of the Committee discussed Beazley Marine UK application for membership of the MMIA and agreed that they should become Underwriting members of the Association. JO'H to forward letter of acceptance

Weightmans

The members of the Committee discussed Weightmans application for membership of the MMIA and agreed that they should become Associated members of the Association. JO'H to forward letter of acceptance.

CSL Group of Companies

JO'H confirmed he had received an E-mail from Mike Denny of Cargo Survey Network Limited advising that he would be joining the CSL Group of Companies from 1st September 2006, and as a result, Cargo Survey Network Limited would cease to be a member of The Association. By way of his E-mail Mike Denny said he would like to apply for membership of The Association under the name of CSL Group of Companies.

The members of the Committee discussed the application for membership of the MMIA and agreed that they should become Associated members of the Association. JO'H to forward letter of acceptance.

Mike McFarlane

The Chairman confirmed he had received an E-mail from Mike McFarlane of Manchester Marine Underwriters advising that he would be resigning from his position on the Committee as a result of being on secondment to the Cahill Group for 6months.

JO'H to draft a letter of thanks to Mike, and forward to MMU.

Education

PMcC spoke about the mini seminars. He commented that the presentation by Peter and David Wareing at Hill Dickinson LLP was well attended over a broad spectrum of the Market.

PMcC confirmed a mini seminar, which would be flagged as another breakfast meeting was planned for 28th September 2006 and the topic was digital tachograph's. Maximum numbers would be 60 for the seminar but in the event of over subscription PMcC confirmed an additional date could be arranged.

PMcC confirmed he had structured a years worth of mini seminars which had a theme following through, a proposed timetable for the mini seminars are;

November 2006 – MD of Atlantic Container Lines, Ian Higby. Ian to talk about Market forces.

February – Freight Forwarders into Europe, speaker to be arranged.

PMcC confirmed that Hill Dickinson LLP had once again offered to hold the seminars at their offices and provide refreshments as before.

GD confirmed in an E-mail to PMcC, JO'H, The Chairman and PJ, that his colleague, Duncan Ross had been speaking to a contact of his at Burgoyne's who would be happy to team up with Duncan to give a talk to members of The Association focusing on fires along the lines of the presentation by Peter and David Wareing at Hill Dickinson LLP.

PMcC gave his thanks to GD and confirmed he would put GD suggestion on his list of topics for future seminars.

7. Finance

MMIA Statement of account up to 31st August 2006

Current a/c balance as at 31st August 2006 - £7,000.06 of which
£511.30 is charitable
donations.

Savings a/c balance as at 31st August 2006 - £9,487.95

Monies paid out since last meeting - £116.32 Stationery Order
- £231.31 Golf Day Prizes

Monies received since last meeting - £5,125.00 – 2006 Subs
- £80.00 AGM

Monies owed to MMIA - £375.00

2006 Dinner - Payments £ 40.25 Menu Tasting
£ 220.90 Invitations and Place Cards
£ 1,040.00 Speaker Fee inc expenses
£ 215.00 Toastmaster
£ 521.70 Menus
£12,324.95 Midland Hotel
£ 50.00 Gift Vouchers for Sharon Fletcher
£14,412.80 Total Expenditure

Receipts **£14,765.00 Total Income**

£ 352.20 Income over Expenditure

2006 Dinner

The Chairman confirmed that the Association had made a profit of £352.20 on the 2006 dinner.

Savings Account

PMcC commented on the healthy savings account balance and asked if the Association should be funding the expense of the mini seminars which are to be held at the offices of Hill Dickinson LLP. The Chairman confirmed that the Association should be settling any expense incurred. PMcC will speak to Dave Wareing at Hill Dickinson LLP and ask how much per head. PMcC confirmed that all future Website publications will make reference to the fact that the Association will be fully subsidising the seminar.

8. Any Other Business

2006 Dinner

The Chairman and PMcC both confirmed that they had received very positive feedback on the 2006 dinner, however there were mixed feelings on the choice of duck as the main course.

The Chairman regretted to inform that John Booth (old toastmaster) had recently passed away.

2007 Dinner

The Chairman commented that he had been trying to think of a good after dinner speaker for the 2007 dinner. It was agreed that The Chairman would try and organise for Kevin Jones to be the after dinner speaker. Kevin Jones's fee is £2,000.00.

The Chairman asked the members of the Committee if they had any suggestions of who could toast The Association at the 2007 dinner. The Committee agreed to go away and think of possible names.

The members of the Committee all agreed that The Midland Hotel should be the venue for the 2007 dinner.

The members of the Committee all agreed that the Toastmaster at the 2006 dinner should be booked for the 2007 dinner.

Manchester/Liverpool Golf Day

The Chairman commented that Liverpool struggled for numbers. He did however comment on the fact there was good support from the Market and confirmed that there were 11 players on the Manchester team.

2006 Christmas Lunch

KB asked what date the Christmas lunch is to be held. JO'H confirmed Thursday 7th December 2006.

Next Committee Meeting – 20th November 2006